

# Earth Day Festival

## Vendor Application Guidelines

### Event Background:

Earth Day Festival celebrates sustainability in our community. In 2026, our theme is Reuse, Share, Repair, and will focus on simple ways we can divert waste from landfill by reusing things in new ways, sharing with neighbours, and repairing when possible.

This event takes place behind Saanich Municipal Hall, just off the Lochside Trail. It has live music, vendors, free art activities, a bike valet and skills course, and other themed activities.

It attracts approximately 1,000 – 1,500 people. The event goes ahead rain or shine. The primary audience is young families. Saanich aims for the Earth Day Festival to be accessible to attendees, in terms of physical accessibility, financial accessibility, and cultural accessibility. Everyone in Greater Victoria should feel welcome at this event.

**Event Date and Time:** Saturday April 18, 2026, 11 am – 3 pm

**Location:** Saanich Municipal Hall, 780 Vernon Avenue.

**Eligibility:** Earth Day Festival is open to all types of vendors, split into two application streams: food vendors and general vendors. Preference may be given to vendors who can demonstrate some or all of the following:

- alignment with the event's theme of Reuse, Share, Repair
- sustainable practices
- diversity
- accessible pricing (if conducting or promoting sales)
- community benefit / local or small business

Food vendors must additionally meet the following eligibility criteria:

- Food menus at the event must be 100% vegan or vegetarian.
- Food trucks may only use battery, electric or solar power sources.
- Food vendors must use reusable or fully compostable products. \*

Food vendors please note that the Province and Federal government have recently banned the following single-use items: compostable plastic containers, foam cups and foam containers, and plastic utensils, straws, stir-sticks, and bags. These items will not be allowed at Saanich events. For more information on alternatives, please see The City of Victoria's sustainable takeout guide: [zero-waste-victoria-sustainable-takeout-guide](#)

Accepted food vendors will be required to submit proof of the following:

- VIHA mobile food certification
- Saanich business license
- Commercial-General liability insurance of at least \$2 million
- Saanich fire approval

Saanich encourages a diversity of applicants, including but not limited to race, ethnicity, national origin, gender, gender identify, gender expression, sexual orientation, age, disability, socio-economic status, class and religion.

### **Application Process:**

- 1) Determine if you are a food vendor or general vendor and select the appropriate application. Note that food vendors include food trucks, food carts, and food booths with both ready-to eat meals or beverages and pre-packaged or non-cooked foods such a fresh produce, jams, jellies, preserves, baked goods etc.
- 2) Apply online ([www.saanich.ca/earthdayfestival](http://www.saanich.ca/earthdayfestival)) and click submit. Your submission will be sent directly to the Saanich events programmer for review.
- 3) Wait for confirmation or an update within one to two weeks of submitting your application.
- 4) If accepted, please submit any supporting documents via email if applicable.

### **Schedule:**

Jan 26 – Applications open

Feb 6 – Confirmations or updates to the first round of applications are sent.

Feb 9 – applications are accepted on a rolling basis until full, or until April 1.

April 1 – applications close, if not already full.

April 15 – final confirmation email with event details, load in schedule etc sent out.

**Vendor fee:** none.

### **Questions? Please contact:**

Special Events Office

District of Saanich, Community Services Division

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